

# Executive Committee

Wed 27th Jan  
2010  
7.00 pm

Council Chamber  
Town Hall  
Redditch

**REDDITCH** BOROUGH COUNCIL

The logo graphic consists of a series of horizontal lines of varying lengths that form a stylized arrow pointing to the right.

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:  
**[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)**

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
Ivor Westmore  
Committee Support Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: 01527 64252 (Extn. 3269) Fax: (01527) 65216  
e.mail: [committee@redditchbc.gov.uk](mailto:committee@redditchbc.gov.uk) Minicom: 595528**

# Welcome to today's meeting.

## Guidance for the Public

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### **Agenda Papers**

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### **Chair**

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### **Running Order**

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

**Refreshments** : tea, coffee and water are normally available at meetings - please serve yourself.

### **Decisions**

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### **Members of the Public**

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

### **Special Arrangements**

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### **Further Information**

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

### **Fire/ Emergency instructions**

**If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.**

**If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.**

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

**The emergency Assembly Area is on Walter Stranz Square.**

# Declaration of Interests: Guidance for Councillors

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DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

**OR**

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
- The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)

**and**

- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



# Executive

## Committee

27th January 2010

7.00 pm

Council Chamber Town Hall

### Agenda

#### Membership:

Cllrs: C Gandy (Chair) W Hartnett  
M Braley (Vice- N Hicks  
Chair) C MacMillan  
P Anderson M Shurmer  
J Brunner  
B Clayton

<b>1. Apologies</b>	To receive the apologies of any Member who is unable to attend this meeting.
<b>2. Declarations of Interest</b>	To invite Councillors to declare any interests they may have in items on the agenda.
<b>3. Leader's Announcements</b>	<ol style="list-style-type: none"><li>1 To give notice of any items for future meetings or for the Forward Plan, including any scheduled for this meeting, but now carried forward or deleted; and</li><li>2 any other relevant announcements.</li></ol> <p>(Oral report)</p>
<b>4. Minutes</b> (Pages 1 - 20) Chief Executive	To confirm as a correct record the minutes of the meeting of the Executive Committee held on the 2nd and 9th December 2009.  At the meeting of the Council on 11th January 2010, Members agreed to amend a minor inaccuracy in the recording of recommendation 7 of Minute 211 and the Executive Committee is requested to approve this amendment in confirming the minutes of the meeting on 9th December 2009.  (Minutes attached)

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<p><b>5. Public Open Space Consultation Summary and Asset Disposal Programme Update</b> (Pages 21 - 64) Head of Legal, Democratic and Property Services</p>	<p>To consider comments received as a result of the advertising and consultation undertaken in relation to the proposed disposal of various areas of Public Open Space and to seek approval to progress development and declare additional assets surplus to be included in the Asset Disposal Programme.</p> <p>(Report attached)</p> <p><b>(Various Wards)</b></p>
<p><b>6. Single Equalities Scheme</b> (Pages 65 - 70) Head of Strategy and Partnerships</p>	<p>To consider the contents of the Council's proposed Single Equalities Scheme covering the legislative requirements expected of Local Authorities.</p> <p>(Report attached – Appendices available on the Council's website and in Group Rooms).</p> <p><b>All Wards</b></p>
<p><b>7. Energy Strategy</b> (Pages 71 - 106) Head of Legal, Democratic and Property Services, Head of Environment</p>	<p>To consider adoption of the revised Energy Strategy.</p> <p>(Report attached)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>8. Worcestershire Enhanced Two Tier (WETT) Programme</b> (Pages 107 - 174) Chief Executive</p>	<p>To consider the proposed business cases for Regulatory, Audit and Property Services, produced as part of the Worcestershire Enhanced Two Tier Programme.</p> <p>(In view of the fact that they contain information relating to consultation in connection with a labour relation matter, the appendices containing the consultation responses are not for publication and have been circulated only to relevant Officers and Members of the Council.)</p> <p>(Reports attached – detailed Business Cases and consultation responses available in Group Rooms.)</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>9. Capital Strategy 2010 to 2013</b> (Pages 175 - 186) Head of Financial Revenues and Benefit Services</p>	<p>To review the Council's Capital Strategy.</p> <p>(Report attached).</p> <p><b>All Wards</b></p>

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<p><b>10. Housing Revenue Account 2010/11</b></p> <p>(Pages 187 - 202)</p> <p>Head of Financial Revenues and Benefit Services</p>	<p>To approve the budget for the Housing Revenue Account and the dwelling rents for 2010/11.</p> <p>(Report attached).</p> <p><b>(No Specific Ward Relevance)</b></p>
<p><b>11. Council Tax Base</b></p> <p>(Pages 203 - 210)</p> <p>Head of Financial Revenues and Benefit Services</p>	<p>To set the Council Tax Base for 2010/11.</p> <p>(Report attached).</p> <p><b>All Wards</b></p>
<p><b>12. Overview and Scrutiny Committee</b></p> <p>(Pages 211 - 220)</p> <p>Chief Executive</p>	<p>To receive the minutes of the meetings of the Overview and Scrutiny Committee held on the 25th November and 16th December 2009.</p> <p>There are several recommendations contained within the minutes. There is one relating to the Single Equalities Scheme (earlier on this agenda) and others relating to the Neighbourhood Groups (previously considered by the Executive).</p> <p>(Minutes attached and to follow).</p> <p><b>All Wards</b></p>
<p><b>13. Minutes / Referrals - Overview and Scrutiny Committee, Executive Panels, Neighbourhood Groups etc.</b></p> <p>Chief Executive</p>	<p>To receive and consider any outstanding minutes or referrals from the Overview and Scrutiny Committee, Executive Panels, Neighbourhood Groups, etc. since the last meeting of the Executive Committee, other than as detailed in the items above.</p>
<p><b>14. Advisory Panels - update report</b></p> <p>(Pages 221 - 224)</p> <p>Chief Executive</p>	<p>To consider, for monitoring / management purposes, an update on the work of the Executive Committee's Advisory Panels and similar bodies, which report via the Executive Committee.</p> <p>(Report attached)</p>

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<p><b>15. Action Monitoring</b> (Pages 225 - 228) Chief Executive</p>	<p>To consider an update on the actions arising from previous meetings of the Committee.</p> <p>(Report attached)</p>
<p><b>16. Exclusion of the Public</b></p>	<p>It may be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to the following item of business on the grounds that exempt information is likely to be divulged. It may be necessary, therefore, to move the following resolution:</p> <p><b>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</b></p> <p><b>Item 17 - Easemore Road Site – Consultation with Tenants</b></p>
<p><b>17. Easemore Road Site - Consultation with Tenants</b> (Pages 229 - 238) S Mullins, Head of Legal, Democratic &amp; Property Services</p>	<p>To advise Members of the status of premises and to consider consultation on its future use.</p> <p>(In view of the fact that it contains information relating to the financial or business affairs of particular persons and organisations the report is not for publication and has been circulated only to relevant Officers and Members of the Council).</p> <p>(Report attached).</p> <p><b>(Abbey Ward)</b></p>
<p><b>18. Confidential Minutes / Referrals (if any)</b></p>	<p>To consider confidential matters not dealt with earlier in the evening and not separately listed below (if any).</p>